**BOROUGH OF WOODCLIFF LAKE**

**BERGEN COUNTY, NEW JERSEY**

**ORDINANCE 10-09**

**“AN ORDINANCE AMENDING CHAPTER 163-3 “FEES” OF THE CODE OF THE BOROUGH OF WOODCLIFF LAKE”**

**§163-3. Fees for copies of public records**

1. If a price has not been establish by law for copies of any public records, as defined by the New Jersey Public Access Law, the custodian of such records shall make and supply copies of such records upon the payment of the actual cost of duplicating the record which shall be the cost of materials and supplies used to make a copy of the record but shall not include the cost of labor or other overhead expenses associated with making the copy.

**B. Printed and audio records.**

1. For printed records, the following fees shall be based upon a total number of pages or parts therof to be purchased without regard to the number of records being copied. The fees for printed records shall be as follows:
2. $0.05 per letter size page or smaller
3. $0.07 per legal size or larger

1. For audio records, the fee for a CD-Rom of any Mayor and Council or Board meeting recorded in the Borough of Woodcliff Lake’s Council Chambers on the recording system shall be at the cost of $1.00.
2. Access to electronic records and non-printed materials shall be provided free of charge, but the Borough may charge for the actual costs of any needed supplies such as computer discs.

OMIT C.