

BOROUGH OF WOODCLIFF LAKE
REORGANIZATION MEETING MINUTES
MAYOR AND COUNCIL
January 3, 2011

CALL TO ORDER.

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

OATH OF OFFICE

Mr. Jeffrey Bader, with his wife and children at his side, was sworn in for a term ending December 31, 2013 by Senator Gerald Cardinale.

Mr. Kenneth Baum, with his wife and children at his side, was sworn in for a term ending December 31, 2013 by William Pat Schuber, Esq.

ROLL CALL.

Mayor LaPaglia asked the Borough Clerk for a roll call. Council members Bader, Baum, Camella, Glaser, Hoffman and Struk were present. Attorney Madaio, Administrator Sandve and Borough Clerk Sciara were also present.

PLEDGE OF ALLEGIANCE.

All present recited the Pledge of Allegiance led by Mayor LaPaglia.

INVOCATION by Rabbi Benjamin Shull of Temple Emanuel.

SELECTION OF COUNCIL PRESIDENT FOR 2011

Motion to nominate Jeffrey Bader as Council President made by Mr. Camella, second by Mr. Camella, second by Mr. Baum.

ROLL CALL:

Introduce: Mr. Camella
Second: Mr. Baum
Ayes: Mr. Bader, Mr. Glaser, Mr. Hoffman, Mr. Struk, Mr. Baum, Mr. Camella
Nays: None
Abstain: None
Absent: None

ANNUAL PROFESSIONAL APPOINTMENTS:

<u>Position</u>	<u>Firm</u>	<u>Designee</u>
Borough Attorney		Mark D. Madaio, Esq.
Borough Engineer	Boswell McClave Engineering	Dr. Stephen Boswell
Borough Auditor	Lerch, Vinci & Higgins	Paul Lerch, CPA
Labor Attorney	Apruzzese, McDermott, Mastro and Murphy, P.C.	Frederick Danser, III, Esq.
Bond Counsel	Rogut McCarthy Troy, LLC	Steven Rogut, Esq.

Borough Prosecutor	Giblin & Giblin	Brian Giblin, Esq.
Public Defender	Aronsohn Weiner	Gerald R. Salerno, Esq.
Risk Manager	Burton Kanwisher	Robert Kanwisher
Special Counsel for COAH Matters		T. Thomas Van Dam, Esq.
Special Counsel for Regional School District Funding	Porzio Bromberg & Newman, P.C.	Vito A. Gagliardi, Jr., Esq.
Special Counsel for Tax Appeals	Pojanowski and Trawinski, P.C.	Joseph Pojanowski, Esq.

RESOLVED, that these appointments are hereby confirmed and approved at the same rate as 2010.

Mr. Bader requested that the appointment of Bond Counsel Rogut McCarthy Troy, LLC, Steven Rogut, Esq. be pulled for a separate vote.

Motion made by Mr. Bader minus Bond counsel, second by Mr. Camella to confirm and approve the 2011 Annual Professional Appointments.

Mayor LaPaglia informed the Council that he has already received a proposal from one of the aforementioned professionals that they are requesting a rate increase from 2010. The Mayor continued that Borough professionals have held their rates for the last three years. He stated that things are getting tight.

ROLL CALL:

Introduce: Mr. Bader
 Second: Mr. Camella
 Ayes: Mr. Baum, Mr. Glaser, Mr. Hoffman, Mr. Struk, Mr. Camella, Mr. Bader
 Nays: None
 Abstain: None
 Absent: None

Motion to approve the appointment of Bond Counsel Rogut McCarthy Troy, LLC, Steven Rogut, Esq. made by Mr. Glaser, second by Mr. Baum.

ROLL CALL:

Introduce: Mr. Glaser
 Second: Mr. Baum
 Ayes: Mr. Camella, Mr. Hoffman, Mr. Struck Mr. Baum, Mr. Glaser
 Nays: None
 Abstain: Mr. Bader
 Absent: None

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Fire Board Commissioners	Paul Camella/Jeffrey Hoffman Council Liaison
Property Maintenance Official	Nick Saluzzi
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Edward Barboni
Fire Sub-Code Official	Edward Barboni

Plumbing Sub-Code Official
 Chief Financial Officer
 Park and Recreation Director
 Fire Official
 Deputy Fire Official
 Fire Inspector
 Fire Inspector
 Fire Inspector
 Police and Assistant Police Surgeons

Richard O'Dowd
 Harold Laufeld, III
 Jay Esposito
 Paul Bechtel
 Tim Ennis
 Jim Strabone
 John Stalb
 Joseph Mauro
 Drs. David Abend, Sergio Dragone,
 Stephen Margulis and Guiseppi Condemni

MAYORAL APPOINTMENTS TO VARIOUS BOARDS

Mayor Joseph LaPaglia announced the following appointments:

APPOINTMENT OF PLANNING BOARD MEMBERS.

Class I (Elected Official – 1 year) Mayor Joseph LaPaglia

Class II (Municipal Official – 1 year 12/31/11) Frederick Singer

Class III (council) (John Glaser)

Motion to approve the appointment of John Glaser as a Class III member of the Planning Board for a one (1) year term ending 12-31-11 was made by Mr. Camella, second by Mr. Bader.

ROLL CALL:

Introduce: Mr. Camella
 Second: Mr. Bader
 Ayes: Mr. Baum, Mr. Glaser, Mr. Hoffman, Mr. Struk, Mr. Bader, Mr. Camella
 Nays: None
 Abstain: None
 Absent: None

Class IV (4 year 12/31/14) Wilford Morrison

Class IV (4 year 12/31/14) Joseph Langschultz

Alternate Member #1 (2 year term 12/31/12) Peter Michelis

APPOINTMENTS OF STANDING COMMITTEES.

Administration/Finance	John Glaser/Paul Camella
DPW & Roads/Sewers & Sanitation, Ecology	Michael Struk/Paul Camella
Parks & Recreation	Jeffrey Hoffman/Kenneth Baum
Public Safety/Police/OEM/TriBoro	Jeffery Bader/Michael Struk

Buildings & Grounds/Building Dept.	Jeffrey Bader/Jeffrey Hoffman
Board of Health, Mental Health & Welfare	Kenneth Baum/Michael Struk
Education (elementary) (high)	Kenneth Baum/John Glaser John Glaser/Kenneth Baum
Public Information, Newsletters, Ordinances	Kenneth Baum/John Glaser
Fire – Volunteer/Fire Prevention	Paul Camella/Jeffrey Hoffman
Library	Kenneth Baum/John Glaser
Senior Citizens' Program	John Glaser/Michael Struk

Motion made by Mr. Glaser, second by Mr. Bader to confirm and approve the Appointment of Standing Committees for the year 2011.

ROLL CALL:

Introduce: Mr. Glaser
Second: Mr. Bader
Ayes: Mr. Baum, Mr. Camella, Mr. Hoffman, Mr. Struk, Mr. Bader, Mr. Glaser
Nays: None
Abstain: None
Absent: None

MAYORAL COMMITTEE APPOINTMENTS -

(MAYOR) I appoint the following persons to the Mayor's Committees for a term of one (1) year, ending December 31, 2011:

The Alliance

DARE/Municipal Drug Program

Jeffrey Bader, Council Liaison
Michael Struk, Council Liaison
Roger Caron, Captain
Mike Origoni, Sgt.

James Foley, Police Officer
Bridgette Greve, Police Officer
Chad Malloy, Police Officer
Jim Uhl, Police Officer
Allyson Baratta, Citizen
Diana DiGirolamo, Citizen
Lisa Yakomin, Citizen

Bergen County Municipal Joint Insurance Fund Ed Sandve, Borough Administrator
Kathy Rizza, Planning & Zoning Secretary, Alternate

Bergen Municipal Excess Liability Fund Ed Sandve, Borough Administrator
Kathy Rizza, Planning & Zoning Secretary, Alternate

<u>COAH/Round 3 Committee</u>	Mayor Joseph LaPaglia	Ed Sandve, Borough Administrator
	John Glaser, Council Liaison	Paul Kaufman, Esq.
	Mark Madaio, Esq.	Kenneth Glemby
	T. Thomas Van Dam, Esq.	George Fry
	Donna Holmqvist, Burgis Associates	Frederick Singer

Historian(s)

Irma Chazotte
Barbara Fusco
John Locke
Richard Purcell

Joint Court Advisory Committee

Jeffrey Hoffman, Council Liaison
John Glaser, Council Liaison

Open Space Park Development Committee

Jeffrey Bader, Council Liaison
John Glaser, Council Liaison
Ed Sandve, Borough Administrator
Jay Esposito, Park and Recreation Director
Anthony DeVito
Michael Felz

Park and Recreation Committee

Commissioner, Council Representative	Jeffrey Hoffman/Kenneth Baum
Park and Recreation Director	Jay Esposito
Baseball Commissioner:	Mike Tsontakis
Boy's Basketball	Jeff Danzig
Girls' Basketball	Phil Alberta
Softball Commissioner	Gina Alberta
Boy's Wrestling	Mike Tsontakis
Soccer Commissioner	Jeff Schneider
Representative, Board of Education	Peter Lisi, Superintendent of Schools

Representative, Seniors	Marilyn Clark, President
<u>Pascack Valley Regional High School</u>	Kenneth Baum, Council Liaison
<u>Funding Equity Committee</u>	John Glaser, Council Liaison

<u>Pool and Tennis Committee (Citizen)</u>	Jeffrey Hoffman, Council Liaison	Felix Aronsky
	Kenneth Baum, Council Liaison	Lora Behnke
	Ed Sandve, Borough Administrator	Susan Johnson
	Jay Esposito, Park and Recreation Director	Penny Michelis
		Robert Nathan
		Thomas Panso

Shade Tree Committee

Jeffrey Hoffman, Council Liaison
John Glaser, Council Liaison
Clayton Bosch
Marilyn Clark
Lynda Heinemann
Josephine Higgins
Adam Jacobs
Frederick Singer

Technology Committee

John Glaser, Council Liaison
Kenneth Baum, Council Liaison
Ed Sandve, Borough Administrator
Lori Sciara, Borough Clerk

Tri-Boro Public Safety Liaison

Jeffrey Bader, Council Liaison

Tri-Boro Shared Services Committee

Jeffrey Bader, Council Liaison
John Glaser, Council Liaison

Youth Guidance Council

Michael Struk, Council Liaison
Chad Malloy, Police Officer
Jim Uhl, Police Officer

Westervelt-Lydecker House Restoration and Use Committee

Jeffrey Hoffman, Council Liaison
Jeffrey Bader, Council Liaison
Jay Esposito, Park and Recreation Director
Lynda Heinemann
Richard Purcell
Carol Fusco

MAYOR APPOINTMENTS TO VARIOUS BOARDS (with Council Approval)**Affordable Housing Board**

John Glaser, Council Liaison
Ed Sandve, Borough Administrator
Frederick Singer, Chairman
Kenneth Glemby, Planning Board Representative
Lynda Heinemann, Zoning Board Representative

Motion made by Mr. Camella, second by Mr. Bader to confirm and approve the Mayoral Appointments to the Affordable Housing Board.

ROLL CALL:

Introduce: Mr. Camella
Second: Mr. Bader
Ayes: Mr. Baum, Mr. Glaser, Mr. Hoffman, Mr. Struk, Mr. Bader, Mr. Camella
Nays: None
Abstain: None
Absent: None

Board of Health.

Mary Clark, MD (3 year term ending December 31, 2013)
Janet Levine (3 year term ending December 31, 2013)

Motion made by Mr. Baum, second by Mr. Hoffman to confirm and approve the Mayoral Appointments to the Board of Health.

ROLL CALL:

Introduce: Mr. Baum
Second: Mr. Hoffman
Ayes: Mr. Bader, Mr. Camella, Mr. Glaser, Mr. Struk, MR. Hoffman, Mr. Baum
Nays: None
Abstain: None
Absent: None

Local Assistance Board.

Paul Camella, Council Liaison
Lynda Heinemann

Motion made by Mr. Glaser, second by Mr. Baum to confirm and approve the Mayoral Appointments to the Local Assistance Board.

ROLL CALL:

Introduce: Mr. Glaser
Second: Mr. Baum
Ayes: Mr. Bader, Mr. Camella, Mr. Hoffman, Mr. Struk, Mr. Baum, Mr. Glaser
Nays: None
Abstain: None
Absent: None

APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

Member (4 year term 12-31-14) Victor Bongard

Member (4 year term 12-31-14) Wilson Castrillon

Alternate Member #1 (2 year term 12-31-12) Robin Effron Malley

Motion made by Mr. Baum, second by Mr. Camella to confirm and approve the Mayor Appointments to the Zoning Board of Adjustment.

ROLL CALL:

Introduce: Mr. Baum
Second: Mr. Camella
Ayes: Mr. Bader, Mr. Glaser, Mr. Hoffman, Mr. Struk, Mr. Camella, Mr. Baum
Nays: None
Abstain: None
Absent: None

OLD BUSINESS.

Mr. Bader asked Administrator Sandve to provide the Mayor and Council with an update of 2010 goals and objectives. Administrator Sandve stated that the summary was already in progress.

NEW BUSINESS.

PUBLIC FORUM.

Motion to open the meeting to the public was made by Mr. Glaser, second by Mr. Camella and approved unanimously by voice call vote.

Joseph Langschults, Pascack Road, Woodclif Lake, NJ commended the DPW for the great job they did on removing the snow from roadways during the blizzard on Monday. His wished the Mayor and Council a Happy New Year.

Hearing no further comments from the public, motion to close the meeting to the public was made by Mr. Camella, second by Mr. Glaser and approved unanimously by voice call vote.

CONSENT AGENDA VOTE.

Motion to approve the Consent Agenda as presented was made by Mr. Bader, second by Mr. Hoffman.

ROLL CALL:

Introduce:	Mr. Bader
Second:	Mr. Hoffman
Ayes:	Mr. Baum, Mr. Camella, Mr. Glaser, Mr. Struk, Mr. Hoffman, Mr. Bader
Nays:	None
Abstain:	None
Absent:	None

ADJOURNMENT.

Motion to adjourn was made by Mr. Bader, second by Mr. Camella and approved unanimously by voice call vote. The time is 8:30 p.m.

Respectfully submitted,

Lori Sciara, RMC/CMC
Borough Clerk

Adoption of Temporary Budget for the Year 2011.**(Consent Agenda - 1)**

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2011 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2011; and

WHEREAS, the total appropriations in the 2010 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Funds and for Public Assistance (Relief) is the sum of \$10,890,785 and

WHEREAS, 26.25% of the total appropriations in the 2011 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance is the sum of \$2,858,831 for the 2010 temporary budget, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the following Temporary Appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

2011 TEMPORARY BUDGET

<u>CURRENT FUND</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
General Administration	70,000.00	10,000.00
Mayor and Council	8,000.00	1,000.00
Municipal Clerk	20,000.00	10,000.00
Financial Administration	25,000.00	12,000.00
Audit Services		2,000.00
Revenue Administration	20,000.00	5,000.00
Tax Assessment	15,000.00	10,000.00
Legal Services		30,000.00
Engineering Services		10,000.00
Planning Board	5,000.00	5,000.00
Zoning Board of Adjustment	5,000.00	5,000.00
Uniform Construction Code	60,000.00	10,000.00
Insurance - Other Insurance Premiums		110,000.00
Group Insurance Plans for Employees		275,000.00
Unemployment Insurance		500.00
Police	550,000.00	40,000.00
Police Dispatch/911		30,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,500.00	30,000.00

First Aid Organization		5,000.00
Fire Prevention Bureau	10,000.00	5,000.00
Municipal Prosecutor	3,500.00	
Municipal Public Defender		1,500.00
Municipal Court	25,000.00	3,000.00
Streets and Roads	200,000.00	35,000.00
Shade Tree Commission		3,000.00
Solid Waste Collection	55,000.00	20,000.00
Buildings and Grounds	20,000.00	20,000.00
Vehicle Maintenance		25,000.00
Public Health Services	8,000.00	12,000.00
Animal Control		2,000.00
Welfare Administration	500.00	100.00
Parks and Recreation	25,000.00	25,000.00
Maintenance of Parks		5,000.00
Library Membership		25,000.00
Celebration of Public Events		5,000.00
Electricity		55,000.00
Street Lighting		30,000.00
Telephone		10,000.00
Water		3,000.00
Fuel Oil		5,000.00
Gasoline		20,000.00
Sewerage Processing and Disposal	60,000.00	5,000.00
Landfill Dumping Fees		60,000.00
Social Security		42,300.00
Public Employees Retirement System		100,000.00
Police and Fire Retirement System		150,000.00

OPERATION -OUTSIDE CAP

BCUA Shared Sewer Charges		150,000.00
Borough of Montvale - Sewer Charges		9,000.00
Borough of Hillsdale - Sewer Charges		5,000.00
LOSAP - Volunteer Ambulance		500.00
LOSAP - Volunteer Fire		500.00
Capital Improvement Fund		1,000.00

	-	-	
Total Appropriations	1,191,500.00	1,436,400.00	\$2,627,900.00
	=	=	
Payment of Bond Principal	880,000.00		
Interest on Bonds	<u>196,268.00</u>		
	1,076,268.00		
	=		

Total salaries/wages and Other Expenses

2,627,900.00

RESOLVED, that the Temporary Budget in the form presented to this Meeting be approved and adopted and that a copy thereof be attached to the Minutes of this Meeting and made a part of the Resolution.

Authorizing Award of Contracts for Professional Services.

(Consent Agenda - 2.)

WHEREAS, the Borough of Woodcliff Lake is a municipal corporation of the State of New Jersey; and

WHEREAS, there exists annually a need for a 1. Borough Attorney; 2. Borough Auditor; 3. Borough Engineer 4. Labor Attorney 5. Bond Counsel 6. Risk Manger 7. Special Council for COAH Matters 8. Special Counsel for Regional School District Funding and 9. Special Counsel for Tax Appeals

WHEREAS, funds are available for these purposes, and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1), *et seq.*) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That Mark M. Madaio, Attorney, is hereby appointed Borough Attorney of the Borough of Woodcliff Lake;
2. That Paul Lerch of Lerch, Vinci and Higgins, Registered Municipal Accountant, is hereby appointed Borough Auditor of the Borough of Woodcliff Lake;
3. That Dr. Stephen Boswell or his designee of Boswell McClave Engineering, Professional Engineer, is hereby appointed Borough Engineer of the Borough of Woodcliff Lake;
4. That Frederick T. Danser, III of Apruzzese, McDermott, Mastro and Murphy, P.C., are hereby appointed Labor Attorney(s) of the Borough of Woodcliff Lake;
5. That Steven L. Rogut of Rogut McCarthy Troy, LLC, is hereby appointed Bond Counsel of the Borough of Woodcliff Lake.
6. That Robert Kanwisher of Burton Kanwisher Agency, is hereby appointed Risk Manger of the Borough of Woodcliff Lake.
7. That T. Thomas Van Dam, is hereby appointed Special Counsel on for COAH matters.
8. That Vito A. Gagliardi, Jr. of Porzio Bromberg & Newman, P.C. is hereby appointed Special Counsel for the Regional School District Funding matter.
9. That Joseph Pojanowski of Pojanowski and Trawinski, P.C. is hereby appointed Special Counsel for Tax Appeal matter.

BE IT FURTHER RESOLVED, that these appointments are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the services performed are by a person authorized by law to practice a recognized profession as a registered Municipal Attorney, Municipal Accountant, Municipal Engineer, Labor Attorney and Risk Manager and such services are not subject to competitive biddings; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute this resolution and advertise same according to law.

By-Laws, 2011.

(Consent Agenda - 3.)

BE IT RESOLVED that the By-Laws of the Mayor and Council are hereby adopted and approved for the year 2011 subject to revision during the year by the Council.

Depositories Designated.

(Consent Agenda - 4.)

The Mayor requests a resolution for the designation of depositories.

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

Fleet Bank
Wachovia Bank
Dean Witter Trust, State of N.J.
Cash Management Fund
MBIA – Class Fund
Chase Manhattan Bank
Commerce Bank
North Fork Bank

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

Designations and Authorities of Municipal Officials.

(Consent Agenda - 5)

BE IT RESOLVED, that the designated Municipal Officials shall have duties and authorities hereinafter set forth:

1. In the absence of the Borough Administrator or Borough Clerk, the Deputy Borough Clerk shall carry out the duties of the office as prescribed in Ordinances and Resolutions of the Mayor and Council; and
2. The Chairman, or member acting in the absence of the Chairman, of the Council Committee responsible for materials and services for which payment is required shall be the certifying authority as prescribed for in By-Laws, Ordinances and Resolutions of the Mayor and Council.

Signature Authority.

(Consent Agenda - 6.)

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, Payroll Clerk

As to the **Payroll Account**, any two of the above officials is authorized to direct withdrawal by check;

As to the **Public Assistance Funds**, any two of the following officials are authorized to direct withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Public Assistance Director

As to the **Municipal Court Account and Municipal Court Bail Account**, any two of the following officials are authorized to direct withdrawal by checks:

Municipal Judge, Administrator, Borough Clerk, Chief Financial Officer, Court Administrator

As to the **Current Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer,

As to the **Unemployment Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Animal Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Capital Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Claims Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Causeway Beautification Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Affordable Housing Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **CD Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Mandatory Development Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Assessment Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Open Space Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Police Private Duty Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

Safe Deposit Box.

(Consent Agenda - 7.)

RESOLVED, that the Borough is hereby authorized to enter into a contract for the rental of a safe deposit box with the Wachovia Bank, Woodcliff Lake, New Jersey, for the safe custody of duplicate computer tapes and other essential records of the Borough of Woodcliff Lake; and

FURTHER RESOLVED, that any one of the following Borough Officials is authorized to have access thereto.

Mayor, Administrator, Borough Clerk, Chief Financial Officer

Bader

Baum

Camella

Glaser

Hoffman

Struk

LaPaglia

Interest on Delinquent Taxes.

(Consent Agenda - 8.)

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00

becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.

2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.

3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.

4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

Tax Collector to Charge fee for Returned Checks.

(Consent Agenda - 9.)

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$25.00 per check or other written instrument for all checks returned for insufficient funds; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be given to CFO and Tax Collector.

Regular Meetings.

(Consent Agenda - 10.)

RESOLVED, that the regular meetings of the Mayor and Council shall be held on the first and third Mondays of each month, except February, September and November as noted below, and on any other days specified during the year 2011 at the Municipal Building at 8:00 P.M.

Monday January 3, 2011 (Reorganization)
Tuesday January 18, 2011
Monday February 7, 2011
Tuesday, February 22, 2011
Monday March 7, 2011
Monday March 21, 2011
Monday April 4, 2011
Monday April 18, 2011
Monday May 2, 2011
Monday May 16, 2011

Monday July 18, 2011
Monday August 15, 2011
Tuesday September 6, 2011
Monday September 19, 2011
Monday October 3, 2011
Monday October 17, 2011
Wednesday November 9, 2011
Monday November 21, 2011
Monday December 5, 2011
Monday December 19, 2011

Monday June 6, 2011
Monday June 20, 2011

Monday January 2, 2012 (Reorganization)

Municipal Offices.

(Consent Agenda -11.)

The Mayor states that the Borough Administrator has requested that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 3, 2011.

RESOLVED, that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 3, 2011.

Legal Newspapers Designated.

(Consent Agenda – 12.)

RESOLVED, that the following newspapers are designated the legal newspapers of the Borough:

The Record
The Ridgewood News

Borough Holidays Designated

(Consent Agenda – 13.)

RESOLVED, the following holidays will be observed in 2011

New Year's Day	Friday December 31, 2010
Martin Luther King Day	Monday January 17, 2011
President's Day	Monday February 21, 2011
Good Friday	Friday April 22, 2011
Memorial Day	Monday May 30, 2011
Fourth of July	Monday July 4, 2011
Labor Day	Monday September 5, 2011
Columbus Day	Monday October 10, 2011
Veteran's Day	Friday November 11, 2011
Thanksgiving	Thursday November 24, 2011
Day after Thanksgiving	Friday November 25, 2011
Christmas Day	Monday December 26, 2011

**Resolution Authorizing Certificate of
Insurance for Borough-Sponsored Organizations.**

(Consent Agenda – 14.)

WHEREAS, the Director of Parks & Recreation and the Parks & Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

Woodcliff Lake Baseball Association
Woodcliff Lake Basketball Association
Woodcliff Lake Girls Softball Association
Woodcliff Lake Athletic Association
Woodcliff Lake Soccer Association
WLM Wrestling Association
Pascack Junior Volleyball Association
Woodcliff Lake Recreation Department

Official Meetings or Functions of the Borough of Woodcliff Lake; and
and

WHEREAS, the aforementioned organizations have submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

Resolution Authorizing Acceptance of Sewer System Extensions. (Consent Agenda – 15.)

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Borough Administrator and Borough Engineer are hereby authorized to certify to the acceptance of extensions of sanitary sewer facilities for developments in the Borough, approved by the Planning Board, and to submit said certification and/or endorsement to the New Jersey Department of Environmental Protection, pursuant to their Standard Application Form (CP#1) Construction and Discharge Permits.

Resolution Authorizing Regulating Vehicle Towing and Storage Services (Consent Agenda- 16)

WHEREAS, the Borough of Woodcliff Lake advertised for bids on October 29, 2011; and

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1 and 94-2;

NOW, THEREFORE, BE IT RESOLVED, that

Rich's Automotive, 50 Chestnut Street, Emerson, NJ
Ramsey Auto Body, 265 Rt. 17 South, Upper Saddle River, NJ 07458
Venusti Auto Body, 1 Ward Lane, Mahwah, NJ 07430
Bergen Brookside, 1Emerson Plaza East, Emerson, NJ 07630

are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2011.

Resolution Designating Edward Sandve the Public Compliance Officer (P.A.C.O)
(Consent Agenda – 17)

WHEREAS, N.J.A.C. 17:27-1 et. seq requires every public agency to annually designate an employee to serves as its Public Compliance Officer (P.A.C.O.) and;

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Woodcliff Lake that Ed Sandve, Borough Administrator be designated the Public Compliance Officer for a term ending December 31, 2011.

Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense
(Consent Agenda – 18)

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor
Councilmember
Borough Administrator
Borough Clerk
Chief Financial Officer

Operations Group

Emergency Management Coordinator
Deputy Coordinator
Department Head or Supervisor
(Supervisor shall mean senior available person in the chain of command)