

BOROUGH OF WOODCLIFF LAKE

**SINE DIE MEETING
MAYOR AND COUNCIL**

**January 5, 2009
7:00 p.m.**

CALL TO ORDER.

Notice of this rescheduled meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL.

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES.

RESOLVED, that the Minutes of the **Mayor and Council** meeting of **December 15, 2008** copies of which have been received by all Councilpersons, are hereby approved as presented.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

STANDING COMMITTEES. **(CAPITALS indicate committee chair).**

John Glaser	ADMINISTRATION/FINANCE PLANNING BOARD EDUCATION (High School) Public Information, Newsletters, Ordinances Building & Grounds/Building Dept. Senior Citizen's Program
Paul Camella	DPW & ROADS/SEWERS & SANITATION, ECOLOGY LIBRARY FIRE (VOLUNTEER) Education (elementary) Board of Health, Mental Health & Welfare
Jeffrey Bader	PUBLIC SAFETY/POLICE/OEM/TRIBORO EDUCATION (ELEMENTARY)

Josephine Higgins	BOARD OF HEALTH, MENTAL HEALTH & WELFARE Fire (Volunteer), Fire Prevention
Joanne Howley	PARKS AND RECREATION PUBLIC INFORMATION, NEWSLETTERS, ORDINANCES SENIOR CITIZENS' PROGRAM Administration/Finance Education (High) Shade Tree Committee Library
Robert Rosenblatt	DPW & Roads/Sewers & Sanitation, Ecology Parks & Recreation

OUTGOING COUNCIL MEMBER COMMENTS.

MAYOR’S REPORT.

CONSENT AGENDA DISCUSSION.

PUBLIC FORUM

Bader	Camella	Bader	Camella
Glaser	Higgins	Glaser	Higgins
Howley	Rosenblatt	Howley	Rosenblatt
La Paglia		La Paglia	

CONSENT AGENDA VOTE.

ADJOURNMENT

CONSENT AGENDA - SINE DIE MEETING – JANUARY 5, 2009
--

1. Authority to Pay Claims, **page 4**
2. Payroll, **page 4**
3. Resolution Authorizing a Shared Service Utility Management Contract, **page 4, 5**
4. Resolution Adopting the Bergen County Natural Hazard Mitigation Plan, **page 5**
5. Resolution Authorizing the Purchase of a Flat Bed Truck Body with Hydraulics to Power Body, Salter and Plow to be Mounted on Our 2009 International 7300, **page 5, 6**
6. 2008 Budget Transfers for January 1, 2009 Sine Die Meeting, **page 6**
7. Resolution Authorizing a Refund of Overpaid Taxes Caused by a County Board Judgment for the year 2008 appeal #068-0800001AA, **page 7**
8. Resolution Authorizing Salary Adjustments for Certain Employees, **page 7**
9. Resolution Authorizing a One-time Stipend for Work on the Borough Website, **page 8**

RESOLVED, that the Consent Agenda, Sine Die Meeting, is hereby approved as presented.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

CLAIMS AND BILLS.**Authority to Pay Claims.****(Consent Agenda - 1)**

RESOLVED, that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund: \$ 175,502.02

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

Payroll**(Consent Agenda-2)**

RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll released 12/31/08 \$ \$177,793.52

Volunteer Fire Stipends \$ 7,667.38

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

Resolution Authorizing a Shared Service Utility Management Contract**(Consent Agenda-3)**

WHEREAS, on April 13, 2008, a Joint Purchasing System was established and named the Pascack Valley Cooperative Pricing System (#107-PVCPS); and

WHEREAS, the Borough of Westwood has agreed to serve as the Lead Agency; and

WHEREAS, in today's climate of limited financial resources and mandates to economize, it is in the best interest of the members of the Pascack Valley Cooperative Pricing system (PVCPS) to assure that all Water Company billings are correct, and it is also prudent to investigate opportunities to reduce future costs; and

WHEREAS, the ten (10) municipalities in the PVCPS have paid in excess of \$1,200,000 for fire hydrant and water service during calendar year 2007; and

WHEREAS, Utility Management Services Group, L.L.C. has been recognized as an "expert" in utility (cost and use) billings throughout the State of New Jersey; and

WHEREAS, their efforts have achieved substantial cost reductions in utility bills for more than 100 public entities including the State of New Jersey; and

WHEREAS, it is in the best interest of the PVCPS to retain the services of Utility Management Services Group, L.L.C., to assist the municipalities ensuring that they are being correctly charged for fire hydrant and water service to the hydrants; and

WHEREAS, Utility Management Services will conduct an audit of fire hydrant bills and associated water charges and will represent the interests of the PVCPS members before the

BOARD OF PUBLIC UTILITIES, as necessary, and negotiate adjustments in regulations and tariffs; and

WHEREAS, the proposal submitted will be on a contingent basis and Utility Management Services Group, L.L.C. will received 40% of monthly reduction for 36 months and there will be NO CASH out lay – all expenses including legal fees will be the responsibility of UMS.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the Borough of Westwood, as the lead agency in the Pascack Valley Cooperative Pricing System, to award the contract to Utility Management Services Group, L.L.C. to conduct aforesaid audit; and

BE IT FURTHER RESOLVED, that there will be no cash outlay, since Utility Management Services Group, L.L. C. will receive 40% of the monthly utility fee reduction for 36 months realize by the PVCPS members from their efforts; and

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Borough of Westwood for their master file.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

RESOLUTION ADOPTING THE BERGEN COUNTY NATURAL HAZARD MITIGATION PLAN
(Consent Agenda– 4)

WHEREAS, the Borough of Woodcliff Lake with the assistance from the New Jersey Meadowlands Commission and the Bergen County Office of Emergency Management, has gathered information and prepared the Bergen County Natural Hazard Mitigation Plan; and

WHEREAS, the Bergen County Natural Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Borough of Woodcliff Lake is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Borough of Woodcliff Lake has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED that the Borough of Woodcliff Lake adopts the Bergen County Natural Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

Resolution Authorizing the Purchase of Flat Bed Truck Body With Hydraulics to Power Body, Salter and Plow to be Mounted on our 2009 International 7300

(Consent Agenda– 5)

WHEREAS, the Borough has advertised for the receipt of bids for a Purchase of Flat Bed Truck Body With Hydraulics to Power Body, Salter and Plow to be Mounted on our 2009 International 7300; and

WHEREAS, the following companies have submitted a bid:

<u>Contractor Name/Address</u>	<u>Base Bid</u>
Bristol Donald Co., Newark, NJ	\$25,994.00
Showalter Equipment, Florida, NY	\$26,940.00
TS Ltd., Ledgewood, NJ	\$27,770.00
Cliffside Body, Corp., Fairview, NJ	\$26,825.00

WHEREAS, the Borough Administrator and DPW Superintendent have reviewed the bids received and have advised that Bristol Donald Co., of Newark, NJ is the low bidder; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purchase.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorizes the acceptance of the bid from Bristol Donald Co., of Newark, NJ in the amount of \$25,994.00 for the aforementioned.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

2008 Budget Transfers for January 1, 2009 Sine Die Meeting
(Consent Agenda – 6)

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>FROM</u>	<u>TO</u>
ADMINISTRATION - SALARIES AND WAGES	8-01-20-100-017	4,000.00	
ADMINISTRATION - OTHER EXPENSES	8-01-20-100-101		4,000.00
FIRE DEPARTMENT - SALARIES AND WAGES	8-01-25-255-012	2,000.00	
FIRE DEPARTMENT - OTHER EXPENSES	8-01-25-255-116		2,000.00
BOARD OF HEALTH - SALARIES AND WAGES	8-01-27-330-011	6,000.00	
BUILDINGS AND GROUNDS - OTHER EXPENSES	8-01-26-310-029	4,000.00	
ELECTRICITY	8-01-31-430-201	5,000.00	
SOLID WASTE - OTHER EXPENSES	8-01-26-305-127		15,000.00
BOROUGH OF HILLSDALE - SEWER CHARGES	8-01-31-458-029	1,000.00	
BOROUGH OF MONTVALE - SEWER CHARGES	8-01-31-457-029		1,000.00
STREET LIGHTING	8-01-31-435-000	4,000.00	
GASOLINE	8-01-31-460-202		4,000.00
WATER	8-01-31-445-209	2,000.00	
FUEL OIL	8-01-31-447-000		2,000.00

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

**RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES CAUSED BY A
COUNTY BOARD JUDGEMENT FOR THE YEAR 2008 Appeal # 68-0800001AA**
(Consent Agenda – 7)

WHEREAS, The owners of Block 2707 Lot 10, RJN RESIDENTIAL INC., 12 Martha Street, Woodcliff Lake, NJ, was successful in their appeal to the County Tax Board New Jersey and have won a Judgment adjusting their assessed value for the year 2008; and

WHEREAS, this has resulted in their overpaying their property tax for year of 2008 in the amount of \$510.72; and

WHEREAS, they have been awarded this judgment and therefore are entitled to a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$510.72 to RJN Residential Inc.

Check mailed to:
 RJN Residential Inc.
 15 Roseland Avenue
 Woodcliff Lake, NJ 07677

Mail check by February 3, 2009

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

Resolution Authorizing Salary Adjustments for Certain Employees
(Consent Agenda – 8)

WHEREAS, certain employees have had responsibility changes due to reorganization; and

WHEREAS, it is the recommendation of the Personnel Committee that the following employee salary adjustments be authorized:

Harold Laufeld – CMFO	\$36,000 (no 2009 CPI increase)
Fariba Negahban – Finance	\$36,000 (retroactive to November 1, 2008)
Lois Frezza, - Tax Collector	\$50,280
Cynthia Grundler – Admin. Asst.	\$31,500

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council authorize the aforementioned salary adjustmntent.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia

Resolution Authorizing a One-Time Stipend for Work on the Borough Website
(Consent Agenda – 9)

WHEREAS, the Personnel Committee wished to acknowledge work done on the redesigning of the Borough website by the Borough Clerk; and

WHEREAS, the Committee has recommended a one-stipend of \$1,000.00 for this work.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize this one-time stipend of \$1,000.00 to Lori Sciara, RMC.

Bader Camella Glaser Higgins Howley Rosenblatt LaPaglia
