

BOROUGH OF WOODCLIFF LAKE

**BOARD OF HEALTH
December 18, 2007
REGULAR MEETING
MUNICIPAL BUILDING**

The meeting was called to order by Vice President Dr. Haas at 7:45 pm, according to the Open Public Meetings Act.

ROLL CALL:

Present:

Dr. Gerhard Haas
Dr. Mary Clark
Dr. Steven Sperber
Janet Levine
Christine LaPaglia
Secretary, Fariba Negahban
Sanitarian, Linda Quinn

Absent:

Elaine Metlitz
John Frey
Councilman, Fred Singer

MINUTES:

The minutes for the November meeting were reviewed. There were no questions or comments. There was a motion made and accepted to approve the minutes for the month of November 2007.

SANITARIAN'S REPORT:

Dr. Haas asked about all of the Sunrise Assisted Living violations and why they received summonses. Linda said most of their violations were cleaning issues and lack of attention to proper procedures for maintaining a clean and sanitary environment. Linda said that she spoke with the director who considered the violations serious and cause for concern. She may be taking a food handler's class herself to be aware of all the rules. Dr. Sperber asked about their current status, and Linda said at present they are satisfactory, after having had a conditional status for a couple of weeks.

Dr. Haas asked about the Corporate Café, which had a conditional status. Linda said they are a cafeteria for one of the office buildings at Tice Blvd. and they replaced Latte & Love. Their refrigerator was out of temperature and they also had a lot of cleaning violations to address. Christine LaPaglia asked about Panera Bread. Linda explained that they had an issue with keeping the prepared food at the right temperature. The paninis have to be heated to 165 degrees and then kept at 135 degrees for up to 4 hours. She said she watched the workers do all the preparation, and asked them to take the tops off the paninis in order for them to reach the right temperature, while being heated. Janet Levine asked about November 9th and the complaint concerning insects in the pastry area, at Panera Bread. Linda said she checked them out and at that point she did not observe anything. The manager had called in an exterminator to spray the area. However sometimes there is nothing to be done about nits and they disappear when the weather gets a little colder.

Dr. Haas asked about the dumpster inspections on November 28th. Linda said that where the A & P is located on Chestnut Ridge Road, the dumpsters in that strip mall are shared by all the stores. A & P is the Landlord, and as such she told them that they would be responsible for the upkeep of the dumpsters and need to notify their tenants when there are violations. Dr. Sperber asked if Panera Bread has a written policy on food preparation at their stores. Linda said they do have a written policy, however since every store is a little different with their equipment, they do not all follow it exactly.

There were no further questions or comments on the Sanitarian's report. There was a motion made and accepted to approve the Sanitarian's report for the month of November.

CASH RECEIPTS REPORT:

The Cash Receipts report for November was reviewed and approved for the month of November 2007.

BERGEN COMMUNITY HEALTH CARE:

Dr. Clark asked about the 2008 Contract and whether the Borough would continue with Bergen Community Health Care for their adult and child health monthly clinic services. Fariba said that they will continue providing the same services and the new contract would have to be reviewed and approved by the Mayor and Council.

Dr. Sperber asked about literature brought by the nurse, and whether it is left here or given out to residents. Fariba said she will find out if the nurse could leave some of the information at the Borough Hall, in case someone is interested and requests it. Dr. Sperber also suggested that the availability of the literature

could be mentioned in the next newsletter, so people are aware of what is provided by the Monthly Health Clinic. Fariba said that the County also provides a lot of information and brochures on different topics periodically, which is left in the lobby area for the residents. Dr. Clark inquired about the Child Health clinic. Fariba said that referrals will be handled by the Borough of Hillsdale which has an in house health clinic and a full time nurse. They will charge us a fee of \$30 to \$35 on a per case basis.

WATER REPORTS:

Next, the Board reviewed the water reports and communications from the Park Ridge Water Company. There were some questions concerning a couple of positive E. Coli tests, which at a later date showed a negative result. The Board wanted to know how the results came about and was there anything done to rectify the problem. They would want a memo or letter explaining what had transpired, and how it was handled. Dr. Haas also mentioned the presence of Arsenic in some of the reports even though it was below the acceptable standard, and once again wanted to know why a summary is not included to explain all the water reports, and point out anything unusual. The Board asked if Bill Beattie could come back again to address some of their questions.

At this point in the meeting since Mayor LaPaglia was present, the Board asked for his input. He said that the request for a summarized report from the Water Company seems to be a reasonable one, and asked Fariba to draft a memo or letter to Bill Beattie at Park Ridge Water Company after also consulting with the Administrator Ed Sandve.

The Mayor then thanked the Board Members for their services to the town, and mentioned that he will be appointing Josephine Higgins as the Council Representative to the Board of Health for 2008, since Fred Singer was not reelected. He also informed the members that Fariba Negahban will be assuming some new responsibilities at Borough Hall and working a few extra hours, while still remaining the Secretary to the Board of Health. He then asked her to find out whose term would be up in 2008 and needs to be reappointed, at the reorganization meeting in January. The Mayor told the Board that he is available if they have any future concerns or questions and left the meeting after wishing everyone a good holiday season.

There was a motion made and accepted, to adjourn the meeting at 9:00 p.m. The next meeting will be on January 15, 2008.

Respectfully submitted,

Fariba Negahban
Board of Health Secretary

Approved by:

Elaine Metlitz
President, Board of Health