



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
REGULAR MEETING
October 21, 2013
8:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted, and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Councilwoman Donna Abene
Councilman Jeffrey Bader
Councilwoman Jean Bae
Councilman Eric Bloom
Councilwoman Jacqueline Gadaleta
Council President Robert Rosenblatt

Resolution to Authorize Entering into Executive Closed Session

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: Matrix Study; and

WHEREAS, this session is anticipated to last approximately 15 minutes; and

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this portion of the meeting.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Motion to reopen the meeting to the public was made by _____, second by _____ and approved unanimously by voice call vote.

Motion to open the meeting was made by _____, second by _____ and approved unanimously by voice call vote.

PLEDGE OF ALLEGIANCE

Moment of Silence for Joseph Higgins

APPROVAL OF MINUTES

RESOLVED, that the Minutes of a Mayor and Council Meeting on September 25, 2013, copies of which have been received by all Councilpersons, are hereby approved.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

MAYORAL COMMITTEE APPOINTMENT – (no Council confirmation needed):

(MAYOR) I appoint Jeff Schneider to the Pascack Valley High School Funding Formula Committee for a term of one (1) year, ending December 31, 2013.

(MAYOR) I appoint Stan Goldberg to the Citizen Police Contract Advisory Committee for a term of one (1) year, ending December 31, 2013.

PUBLIC HEARING

13-08

- A. Acting Clerk offers Proof of Publication.
- B. Ordinance is read by title only:

**Be it Resolved, that the Ordinance entitled
“An Ordinance to Fix the Compensations of Certain Officers and Employees
Of The Borough of Woodcliff Lake, County of Bergen, State of New Jersey”**

C. Open to Public

Abene Bader
Bae Bloom
Gadaleta Rosenblatt

Close to Public

Abene Bader
Bae Bloom
Gadaleta Rosenblatt

D. Adoption.

**Be it Resolved, that the Ordinance entitled
“An Ordinance to Fix the Compensations of Certain Officers and Employees
Of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey”**

Introduced at a Regular Meeting of the Mayor and Council held on September 16, 2013 and published in the form presented to and read at this Meeting, shall be appended to the Minutes of this Meeting, and made part of this Resolution and shall be passed on second and final reading, and the Acting Borough Clerk is authorized to advertise the same according to law.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Introduction of Ordinance 13-09

**“ORDINANCE AMENDING CHAPTER 12 OF THE WOODCLIFF LAKE CODE TO SET FORTH
MUNICIPAL DISCOVERY FEE SCHEDULE”**

Section 1: Purpose & Authority. Pursuant to N.J.S.A. 2B:12-1, 40:48-1,40:49-2, and 2012 New Jersey Supreme Court Order 0019, the Borough of Woodcliff Lake hereby amends Chapter 12 of its Code to set forth a municipal discovery fee schedule consistent with that promulgated by the New Jersey Supreme Court.

Section 2: New Section to Chapter 12. Chapter 12 of the Borough Code shall now include new Section 12-19, titled “Municipal Court Discovery Fees,” which shall state as follows:

(A) *Standard Fees.* The municipal prosecutor, or a private prosecutor in a cross-complaint case, may charge a fee for a copy or copies of discovery. The fee assessed for discovery embodied in the form of printed matter shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger. From time to time, as necessary, these rates may be revised pursuant to a schedule promulgated by the Administrative Director of the Courts and this chapter shall be amended accordingly. If the prosecutor can demonstrate that the actual costs for copying discovery exceed the foregoing rates, the prosecutor shall be permitted to charge a reasonable amount equal to the actual costs of copying. The actual copying costs shall be the costs of materials and supplies used to copy the discovery, but shall not include the costs of labor or other overhead expenses associated with making the copies, except as provided for in paragraph (i)(2) of this rule. Electronic records and non-printed materials shall be provided free of charge, but the prosecutor may charge for the actual costs of any needed supplies such as computer discs.

(B) *Special Service Charge for Printed Copies.* Whenever the nature, format, manner of collation, or volume of discovery embodied in the form of printed matter to be copied is such that the discovery cannot be reproduced by ordinary document copying equipment in ordinary business size, or is such that it would involve an extraordinary expenditure of time and effort to copy, the prosecutor may charge, in addition to the actual copying costs, a special service charge that shall be reasonable and shall be based upon the actual direct costs of providing the copy or copies. The defendant shall have the opportunity to review and object to the charge prior to it being incurred.

(C) *Special Service Charge for Electronic Records.* If the defendant requests an electronic record: (1) in a medium or format not routinely used by the prosecutor; (2) not routinely developed or maintained by the prosecutor; or (3) requiring a substantial amount of manipulation or programming of information technology, the prosecutor may charge, in addition to the actual cost of duplication, a special charge that shall be reasonable and shall be based on (1) the cost for any extensive use of information technology, or (2) the labor cost of personnel providing the service that is actually incurred by the prosecutor or attributable to the prosecutor for the programming, clerical and supervisory assistance required, or (3) both. The defendant shall have the opportunity to review and object to the charge prior to it being incurred.

Section 4: Special Service Charges. As referenced in Sections 2(B) and (C) of this ordinance, the following special service charges apply (non-exhaustive):

A. Large-sized paper documents and maps. Fees shall be for actual costs incurred; a deposit of \$5 per page shall be required:

- (1) Zoning Map.
- (2) Street Map.
- (3) Drug-Free School Zone Map.
- (4) Soils Survey Map.
- (5) Site plan.
- (6) Subdivision plat.
- (7) Tax maps.
- (8) Engineering plans.

B. Preprinted documents:

- (1) Copy of the Code book: \$300.
- (2) Zoning/land use pamphlet: \$25.
- (3) Master Plan: actual cost to copy.

C. The furnishing of any information on a CD-ROM, including of any Mayor and Council, board or commission meeting recorded in the Borough of Montvale's Council Chambers on the recording system, shall be at the cost of \$0.36 per CD and \$0.32 per CD case.

D. Police reports:

(1) Police accident reports: same as in Section 2(A) above, if requested and picked up in person;

(2) Police accident reports, when copies are requested other than in person: \$5 for the first three pages and \$1 per page for each additional page, as established by N.J.S.A. 39:4-131.

F. Applicable postage shall be added for any and all records requested by mail. The cost of standard-sized envelopes shall be \$0.25.

G. A deposit shall be paid prior to filling any anonymous or out-of-state request where it is estimated that the information requested will cost in excess of \$5 to reproduce. The amount of the deposit shall equal the total estimated cost of filling the request.

Section 5: Implied Repeal. All provisions of the Borough Code that are inconsistent with this ordinance, either on their face or in effect, are hereby repealed.

Section 6: Savings Clause. Any portion of this ordinance that is declared to be invalid by a court of competent jurisdiction shall be excised from the ordinance, but the remainder of the ordinance shall survive. The excision shall be as limited as possible. To the extent possible, everything that can be saved shall be saved consistent with the purpose of this ordinance.

Section 7: Effective Date. This ordinance shall take effect immediately upon final publication.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

Heretofore introduced, does now pass on first reading, and that said Ordinance be further considered for final passage at a meeting to be held on November 25, 2013 at 8:00 PM or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given any opportunity to be heard concerning said Ordinance, and that the Acting Borough Clerk is hereby authorized and directed to publish said Ordinance according to law with a notice of its introduction and passage on first reading and or the time and place when and where said Ordinance be further considered for final passage.

Introduction of Ordinance 13-10

BOROUGH OF WOODCLIFF LAKE ORDINANCE AMENDING CHAPTER 349-4(3) OF THE WOODCLIFF LAKE CODE

Section 1: Purpose & Authority. Pursuant to 40:48-1 and 40:49-2, the Borough of Woodcliff Lake hereby amends Chapter 349-4(3) of its Code.

Section 2: Amendment to Chapter 349-4(3). Chapter 349-4(3) of the Code shall be amended as follows [deletions in strikethrough; additions highlighted]:

(3) Rotating list. The Borough shall accept and place on its rotating list of towing operators ~~the first~~ four towing operators who submit completed application forms, who comply with all of the requirements of this chapter, and have been approved by the Chief of Police and in accordance with all applicable laws.

Section 3: Implied Repeal. All provisions of the Borough Code that are inconsistent with this ordinance, either on their face or in effect, are hereby repealed.

Section 4: Savings Clause. Any portion of this ordinance that is declared to be invalid by a court of competent jurisdiction shall be excised from the ordinance, but the remainder of the ordinance shall survive. The excision shall be as limited as possible. To the extent possible, everything that can be saved shall be saved consistent with the purpose of this ordinance.

Section 5: Effective Date. This ordinance shall take effect immediately upon final publication.
All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

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Mayor's Report

Administrator's Report – Previously submitted to Mayor and Council

Engineer's Report – previously submitted to Mayor and Council

STANDING COMMITTEE REPORTS

Administration/Finance	DONNA ABENE/Eric Bloom
DPW & Roads/Sewers & Sanitation, Ecology	DONNA ABENE/Jeffrey Bader
Parks & Recreation	ERIC BLOOM/Jacqueline Gadaleta
Public Safety/Police/OEM/TriBoro	ROBERT ROSENBLATT/Eric Bloom
Buildings & Grounds/Building Dept.	ROBERT ROSENBLATT/Jacqueline Gadaleta
Board of Health, Mental Health & Welfare	JEFFREY BADER/Jean Bae
Education (elementary) (high)	JEAN BAE/Donna Abene JACQUELINE GADALETA/Jean Bae
Public Information, Newsletters, Ordinances	JEAN BAE/Robert Rosenblatt
Fire – Volunteer/Fire Prevention	JACQUELINE GADALETA/Jeffrey Bader
Library	ERIC BLOOM/Robert Rosenblatt
Senior Citizens' Program	DONNA ABENE/Jacqueline Gadaleta

OLD BUSINESS

NEW BUSINESS

- Best Practices Discussion - Best Practice Inventory prepared by the Chief Financial Officer – led by Tom Richards
- Purchasing Process – led by Tom Richards
- Policy Issues Regarding League of Municipalities – led by Tom Richards
- Galaxy Gardens – led by Mayor Jeffrey Goldsmith
- Mayor and Council Meetings November 7, 2013 and November 26, 2013 – led by Mayor Jeffrey Goldsmith

PUBLIC FORUM

Motion to open to the public

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Motion to close to the public

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

CONSENT AGENDA DISCUSSION

CONSENT AGENDA VOTE

ADJOURNMENT

CONSENT AGENDA – October 21, 2013

1. Payroll
2. Authority to Pay Claims
3. Resolution Requesting Approval of Items of Revenue and Appropriation – Chapter 159 – N.J.S.A. 40A 4-87 – Body Armor Replacement Fund
4. Resolution of Tax Settlement – Marolda v. Borough of Woodcliff Lake
5. Resolution Authorizing Cancellation of Appropriated Reserves in the Current and Capital Funds
6. Resolution Authorizing Cancellation of Federal and State Grant Receivables in the Current and Capital Funds
7. Resolution Authorizing the Flu/Pneumococcal Professional Agreement in Accordance with Health Insurance Portability and Accountability Act of 1996 (HIPPA) Between Borough of Woodcliff Lake and County of Bergen
8. Resolution Authorizing Woodcliff Lake to Enter Into a Grant Agreement with the County of Bergen for 2012-2014 ADA Door and Hardware Replacement at Borough Hall
9. Resolution Authorizing Woodcliff Lake to Enter Into a Grant Agreement with the County of Bergen for 2013-2014 Handicapped Accessible Panic Exit Device at Senior Center
10. Resolution Authorizing the Mayor of the Borough of Woodcliff Lake to Sign Professional Services Agreements for the Year 2013
11. Resolution Authorizing the Borough of Woodcliff Lake to Pay Wolfgang Albrecht Unused Sick/Vacation

RESOLVED, that the Consent Agenda is approved as presented.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

CLAIMS AND BILLS

Authority to Pay Claims

(Consent Agenda - 1)

RESOLVED, that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 5,381,533.78
Animal Control	\$ 728.60
Trust Other:	\$ 91.20
Capital Fund:	\$ 36,740.71
Escrow:	\$ 4,833.62

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Payroll

(Consent Agenda - 2)

RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll released 9/30/2013: \$175,235.70
Payroll released 10/15/2013: \$187,210.85

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Requesting Approval of items of Revenue and Appropriation – Chap 159 – NJSA40A 4-87 – Body Armor Replacement Fund

(Consent Agenda – 3)

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget: and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amounts;

NOW, THEREFOR BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the 2013 Budget in the sum of \$ 1,275.00 which is now available from Body Armor Replacement Fund

BE IT FURTHER RESOLVED, that a like sum of \$ 1,275.00 is hereby appropriated under the caption

General Appropriations
Operations Excluded from CAPS
State and Federal Programs Offset by Revenues
Body Armor Replacement Fund

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution of Tax Settlement – Marolda v. Borough of Woodcliff Lake

(Consent Agenda – 4)

WHEREAS, Stephen and Jennifer Marolda are the owners and taxpayers of property located at 2 Hunter Ridge, also known as Block 1207, Lot 1, Woodcliff Lake, New Jersey; and

WHEREAS, the taxpayers have filed a tax appeal for the year 2011 against the Borough of Woodcliff Lake in a matter entitled Stephen and Jennifer Marolda vs. Borough of Woodcliff Lake, which is presently pending in the Tax Court; and

WHEREAS, it has been recommended by the Tax Appeal Attorney, the Borough Appraiser and the Borough Assessor that the matter be settled at this time, and that such settlement is in the best interests of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the Tax Appeal Attorney be and he is hereby authorized and directed to execute any and all documents necessary in order to finalize the settlement of litigation entitled Stephen and Jennifer Marolda vs. Borough of Woodcliff Lake, so that for tax year 2011, the assessment of \$1,719,500 will be reduced to \$1,370,000, resulting in a refund of \$7,818; and

BE IT FURTHER RESOLVED that the aforesaid settlement is predicated upon a waiver of any and all pre-judgment interest by the taxpayer, as long as the refunds are paid within 60 days of the Tax Court Judgments.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

**RESOLUTION AUTHORIZING CANCELLATION OF APPROPRIATED RESERVES
IN THE CURRENT AND CAPITAL FUNDS**

(Consent Agenda – 5)

WHEREAS, certain appropriated reserve balances remain open on the Borough’s records, and;

WHEREAS, these balances represent old and completed projects and it is necessary to formally cancel these balances as recommended by Borough Auditor.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the following balances in the current and capital funds be cancelled:

Current Fund – Appropriated Reserves

<u>DESCRIPTION</u>	<u>ACCOUNT BALANCE</u>	
Municipal Alliance	\$ 1,190.95	Cancel State Grant Receivable
Handicap Opportunities Recreation Grant	\$ 4,726.59	Cancel State Grant Receivable
NJDOT Grant – Overlook Ave	\$ 72,340.06	Cancel State Grant Receivable
NJDOT Grant – Highview Ave	\$ 42,485.68	Cancel State Grant Receivable
County of Bergen – Senior Citizen	\$ 1,260.32	Cancel State Grant Receivable
Clean Communities Grant	\$ 65.40	Cancel State Grant Receivable
NJ Highway – Over the Limit	\$ 2,236.13	Cancel State Grant Receivable
Municipal Alliance	\$ 2,152.26	Cancel to Fund Balance
NJDOT – Overlook Ave	\$ 4,477.91	Cancel to Fund Balance
NJDOT – Highview Ave	\$ 4,040.67	Cancel to Fund Balance
Clean Communities	\$ <u>10,663.18</u>	Cancel to Fund Balance
 Total Current Fund	 \$ 145,639.15	

Capital Fund

Ord 03-3 Various Improvements	23,360.71	Cancel State Grants Receivable
Ord 05-24 Westervelt/Lydecker Imprvts	37,205.25	Cancel State Grants Receivable
Ord 09-19 Acq of Property	<u>15,117.79</u>	Cancel State Grants Receivable
 Total Capital Fund	 75,683.75	

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

**RESOLUTION AUTHORIZING CANCELLATION OF FEDERAL AND STATE GRANT RECEIVABLES
IN THE CURRENT AND CAPITAL FUNDS** (Consent Agenda – 6)

WHEREAS, certain receivable balances remain dedicated to programs or projects which have been completed; and

WHEREAS, these balances represent completed programs or projects in prior years and it is necessary to formally cancel these balances.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the following balances in the Current and Capital Funds be cancelled as per the recommendation of the Borough Auditor.

<u>DESCRIPTION</u>	<u>ACCOUNT BALANCE</u>	
<u>Current Fund – Grants Receivable</u>		
NJDOT – Overlook Ave.	\$ 72,340.06	Cancel Appropriated Reserve Balance
NJDOT – Highview Ave	42,485.68	Cancel Appropriated Reserve Balance
Municipal Alliance Grant	1,190.95	Cancel Appropriated Reserve Balance
Clean Communities Grant	65.40	Cancel Appropriated Reserve Balance
Handicap Recreation Opportunities Grant	4,726.59	Cancel Appropriated Reserve Balance
NJ Highway – Over the Limit	2,236.13	Cancel Appropriated Reserve Balance
County of Bergen – Senior Citizen	1,260.32	Cancel Appropriated Reserve Balance
Body Armor Grant	.15	Cancel to Fund Balance
NJ Highway – Drive Sober Grant	2,096.60	Cancel to Fund Balance
Handicap Recreation Opportunities Grant	3,473.41	Cancel to Fund Balance
County of Bergen – Senior Citizens Grant	<u>1,683.68</u>	Cancel to Fund Balance
 Total Current Fund	 \$ 131,558.97	
<u>Capital Fund – Grants Receivable</u>		
NJ Preservation Trust Fund – Ord 03-3 Various Imprvts	26,639.29	Cancel Deferred Charges – Unfunded
County of Bergen – Open Space – Ord 5-24 Westervelt/Lydecker	1,344.75	Cancel Deferred Charges - Unfunded
County of Bergen –Open Space Ord 08-02 Old Mill Impvt	7,352.50	Cancel Deferred Charges – Unfunded
County of Bergen – Open Space Ord 09-19 Acq of Property	59,882.21	Cancel Deferred Charges – Unfunded
Community Development Ord 5-24 Westervelt/Lydecker	35,768.00	Cancel Deferred Charges - Unfunded
NJ Preservation Trust Fund – Ord 03-3 Various Imprvts	23,360.71	Cancel Improvement Auth Balance
County of Bergen – Open Space – Ord 5-24 Westervelt/Lydecker	37,205.25	Cancel Improvement Auth Balance
County of Bergen – Open Space Ord 09-19 Acq of Property	<u>15,117.79</u>	Cancel Improvement Auth Balance
 Total Capital Fund	 206,670.50	
Abene	Bader	Bae
Bloom	Gadaleta	Rosenblatt
		Goldsmith

Resolution Authorizing the Flu/Pneumococcal Professional Agreement in Accordance with Health Insurance Portability and Accountability Act of 1996 (HIPPA) Between Woodcliff Lake and County of Bergen (Consent Agenda - 7)

WHEREAS, this Agreement is made as of the date set forth between Borough of Woodcliff Lake and the County of Bergen, Paramus, New Jersey; and

NOW, THEREFORE, IT IS AGREED by and between the Borough of Woodcliff Lake and the County of Bergen to have the County of Bergen provide vaccines and will bill the Borough; and

WHEREAS, the County of Bergen Department of Health Services has submitted a proposal to perform such services for the 2013-2014 flu program; and

WHEREAS, the contract is a valid contract for Professional Services which may be awarded without competitive bidding in accordance with NJSA 40A:11(a) of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake that the Mayor and Interim Borough Administrator are hereby authorized and directed to execute an agreement with the County of Bergen Department of Health Services for the 2013-2014 flu program.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing Woodcliff Lake to Enter Into a Grant Agreement with the County of Bergen 2012-2014 ADA Door and Hardware Replacement at Borough Hall (Consent Agenda - 8)

BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake wish to enter into a grant agreement with the County of Bergen for the purpose of using \$4,804.00 in 2012-2014 Community Development Block Grant funds for the purpose of installation of ADA door opener front door at Borough Hall; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Mayor Jeffrey Goldsmith, Mayor and/or Thomas Richards, Interim Borough Administrator, to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize Thomas Richards, Interim Borough Administrator, to sign all County of Bergen Vouchers submitted in conjunction with the aforesaid project; and

BE IT FURTHER RESOLVED that the Mayor and Council recognize that the Borough of Woodcliff Lake is liable for dollar match for any funds awarded in accordance with the Trust Fund's requirements.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing Woodcliff Lake to Enter Into a Grant Agreement with the County of Bergen 2013-2014 Handicapped Accessible Panic Exit Device at Senior Center
(Consent Agenda - 9)

BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake wish to enter into a grant agreement with the County of Bergen for the purpose of using \$5,929.00 in 2012-2014 Community Development Block Grant funds for the purpose of installation of panic exit device on the door at Senior Center; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Jeffrey Goldsmith, Mayor, and/or Thomas Richards, Interim Borough Administrator, to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize Thomas Richards, Interim Borough Administrator, to sign all County of Bergen Vouchers submitted in conjunction with the aforesaid project; and

BE IT FURTHER RESOLVED that the Mayor and Council recognize that the Borough of Woodcliff Lake is liable for dollar match for any funds awarded in accordance with the Trust Fund's requirements.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing the Mayor of the Borough of Woodcliff Lake to Sign Professional Services Agreements for the Year 2013
(Consent Agenda – 10)

WHEREAS, the Borough of Woodcliff Lake has previously appointed the professionals listed herein pursuant to a non-fair and open process as authorized by N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Borough Attorney has prepared the Professional Services Agreements for the professionals listed herein; and

WHEREAS, the execution of the Professional Services Agreements was inadvertently overlooked as a result of the resignation of the Clerk (Lori Sciara) and the subsequent resignation of the Acting Clerk (Wolfgang Albrecht); and

WHEREAS, the Borough is desirous of entering into Professional Services Agreements with the professionals previously appointed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to sign Professional Services Agreements, as follows:

Borough Attorney:	Kaufman, Semeraro & Leibman, LLP
Bond Attorney:	Rogut McCarthy, LLC
Labor Counsel:	Eric Bernstein, Esq.
Residential Tax Appeal Attorney:	Diktas Gillen, P.C.
Commercial Tax Appeal Attorney:	Gittleman, Muhlstock & Chewcaskie, LLP
Borough Planner:	Maser Consulting
Borough Planner:	DMR Architects
Borough Auditor:	Lerch, Vinci & Higgins
Borough Engineer:	Neglia Engineering
Traffic Engineer:	Jacobs Engineering
Planning Board Attorney:	Mark K. Follender, Esq.
Passaic Valley Regional High School District (PVRHS)	Porzio, Bromberg & Newman

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to publish a copy of this Resolution in The Record within ten (10) days from the date hereof.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing the Borough of Woodcliff Lake to Pay Wolfgang Albrecht Unused Sick/Vacation
(Consent Agenda – 11)

WHEREAS, on August 5, 2013, the Borough of Woodcliff Lake Administrator and Acting Municipal Clerk, Wolfgang Albrecht, was charged with violating N.J.S.A. 2C:21-4A; and

WHEREAS, Wolfgang Albrecht retained Counsel, Albert Wunsch, Esq., to represent his interest in connection therewith; and

WHEREAS, through Counsel, Wolfgang Albrecht requested a leave of absence to “concentrate on his defense”; and

WHEREAS, following discussions with Counsel, Wolfgang Albrecht submitted a memorandum dated August 8, 2013 to the Borough requesting A sixty (60) day leave of absence; and

WHEREAS, the Woodcliff Lake Governing Body accepted Wolfgang Albrecht's 60-day leave of absence without pay but subject to the use of his accumulated sick, vacation, and personal days in lieu thereof, as the same to be certified by Woodcliff Lake's Chief Financial Officer, Harold Laufeld (hereinafter "CFO Laufeld"); and

WHEREAS, simultaneously with the execution of this Resolution and made a part hereof, CFO Laufeld has certified that accumulated sick/vacation time due to Wolfgang Albrecht, less an overpayment of five (5) days inadvertently paid to him for the pay period August 1, 2013 through August 15, 2013, is \$4,991.07; and

WHEREAS, CFO Laufeld has further Certified that the funds to be expended by this Resolution are available.

NOW THEREFORE BE IT RESOLVED that the Woodcliff Lake Governing Body shall tender payment of \$4,991.07 to Wolfgang Albrecht representing all accumulated sick, vacation, and personal days owed to him, less an overpayment of five (5) days inadvertently paid to him for the pay period August 1, 2013 through August 15, 2013.

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 21, 2013.

CERTIFICATION OF DEBORAH DAKIN

Deborah Dakin
Acting Borough Clerk

CERTIFICATION OF HAROLD LAUFELD

I, Harold Laufeld, do hereby certify as follows:

1. I have reviewed the payroll and employment records of the Borough of Woodcliff Lake with respect to Wolfgang Albrecht's employment as Borough of Woodcliff Lake Administrator and Acting Municipal Clerk.

2. I have determined that Mr. Albrecht is owed three (3) sick days for the calendar year 2011 at a daily rate of \$346.15; six (6) sick days for the calendar year 2012 at a daily rate of \$439.18 and three and a half (3.5) sick days for the calendar year 2013 at a daily rate of \$439.18.
3. I have further determined that Mr. Albrecht is owed four and a half (4.5) vacation days for the calendar year 2013 at a daily rate of \$439.18.
4. Additionally, I have determined that at the time of Mr. Albrecht's unpaid leave of absence which began on August 8, 2013, he had been paid in full for the pay period August 1, 2013 through and including August 15, 2013. As such, an overpayment of five (5) days, at a daily rate of \$439.18 or \$2,195.90 in total was inadvertently paid to Mr. Albrecht.
5. Accordingly, the amount of accumulated sick and vacation pay owed to Mr. Albrecht, less the overpayment of \$2,195.90, is \$4,991.07.
6. I have further reviewed the financial books and records of the Borough of Woodcliff Lake and determined that the Borough of Woodcliff Lake has available funds to make this payment.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Date

Harold Laufeld