**BOROUGH OF WOODCLIFF LAKE**

**BOARD OF HEALTH**

**FEBRUARY 18, 2014**

**MEETING MINUTES**

**Call to order:**

The meeting was called to order at 7:45 p.m. at the Borough Hall by the President.

**Adequate Notice:**

This meeting date and all others throughout the year were published in two newspapers, The Record and The Ridgewood News. The 2014 Meeting Schedule has also been posted in Borough Hall.

**Roll Call:**

Elaine Metlitz, President Present

Mary Clark, MD Absent

Steven Sperber, MD Absent

Josephine Higgins Present

John Frey Present

Christine T. LaPaglia, DC Present

Michelle Micali Present

Carlos Rendo, Council Absent

Linda Quinn, County Present

Kathleen Rizza, Secretary Present

**The minutes from November 19, 2011** were approved on a motion from Mr. Frey seconded by Ms. LaPaglia, and carried by roll call vote with all in favor.

**2012 Re-Organization**

President Metlitz swore in Ms. Josephine Higgins and Ms. Michelle Micali for their appointments on the Board of Health. Oath of Office forms were filled out and will be kept on file.

A motion was made by Ms. Higgins, seconded by Mr. Frey for **Mrs. Metlitz to be** **Board of Health President for the year 2014**. This motion was carried by all.

A motion was made by Mrs. Metlitz, seconded by Ms. Higgins for **John Frey to be Board of** **Health Vice President for the year 2014**. This motion was carried by all.

A motion was made by Mrs. Metlitz, seconded by Ms. LaPaglia for **Kathy Rizza to be** **Board of Health Secretary for the year 2014**. This motion was carried by all.

A motion to accept the **2014 Board of Health Schedule of Meetings,** as amended, was made by Mr. Frey, seconded by Ms. LaPaglia, and carried by all. There will be no summer meetings.

President Metlitz appointed Debbie Dakin as Registrar on a motion from Ms. LaPaglia, seconded by Mr. Frey, and carried by all. Ms. Dakin named Tonya Tardibuono as Deputy Registrar.

The Board of Health would like to use the Record and the Ridgewood News for legal notices, and the Pascack Press and Community Life for press releases.

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A presentation was given by Al Ferrera of the County Department of Health regarding 100% Smoke Free areas in Woodcliff Lake and the possibility of the Borough passing a resolution on this. This information will be forwarded to the Mayor and Council for review and the Board of Health will discuss it again at the March meeting.

**October, November, December and January Registrar’s Reports**:

These reports were accepted on a motion from Mr. Frey, seconded by Ms. LaPaglia, and carried.

**October and November County Monthly Services:**

These reports were accepted on a motion from Ms. LaPaglia, seconded by Mr. Frey, and carried.

**Rabies Clinic:**

The Rabies Clinic in January was successful with over 50 vaccinations given.

**December Sanitarian’s Report:**

A&P and Panera Bread were discussed regarding salad preparation. The report was accepted on a motion from Mr. Frey, seconded by Ms. LaPaglia, and carried.

**January Sanitarian’s Report:**

Linda Quinn informed all that Panera Bread had been to court and was fined $800.00 for repeat violations. The report was accepted on a motion from Mr. Frey, seconded by Ms. LaPaglia, and carried.

**December and January Water Reports:**

These reports were accepted on a motion from Ms. LaPaglia, seconded by Mr. Frey and carried.

**Misc.**

Annual food handling and vendor licensing was discussed. Most fees have been paid.

**The meeting was adjourned** on a motion from Mrs. Higgins, seconded by Mr. Frey, and carried.

Respectfully Submitted,

Kathleen S. Rizza, Secretary